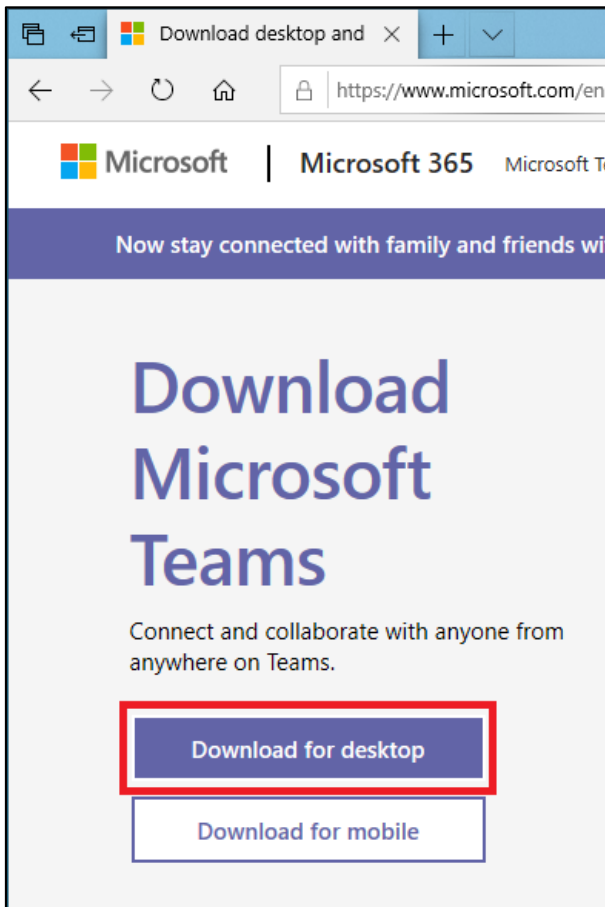
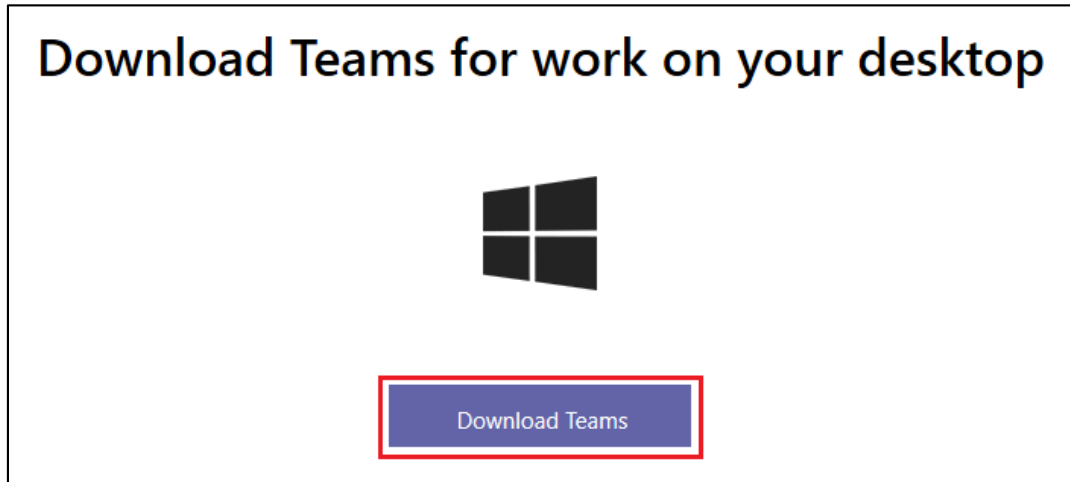


Teams Setup for GoTriangle Computers

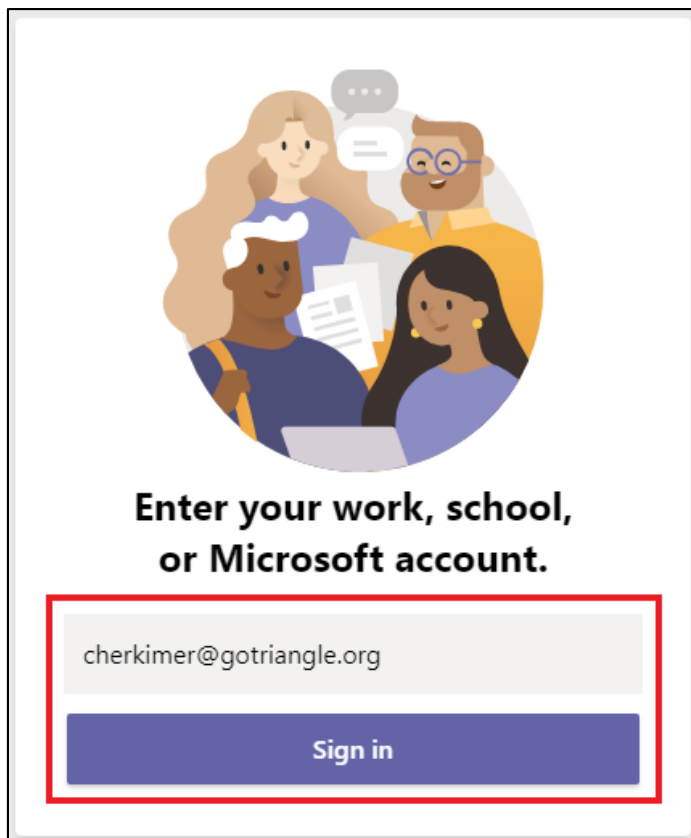
1. If you do not have Teams installed, go to <https://www.microsoft.com/en-us/microsoft-365/microsoft-teams/download-app>. Then click **Download for desktop**. If you have Teams already installed, skip to step 3.



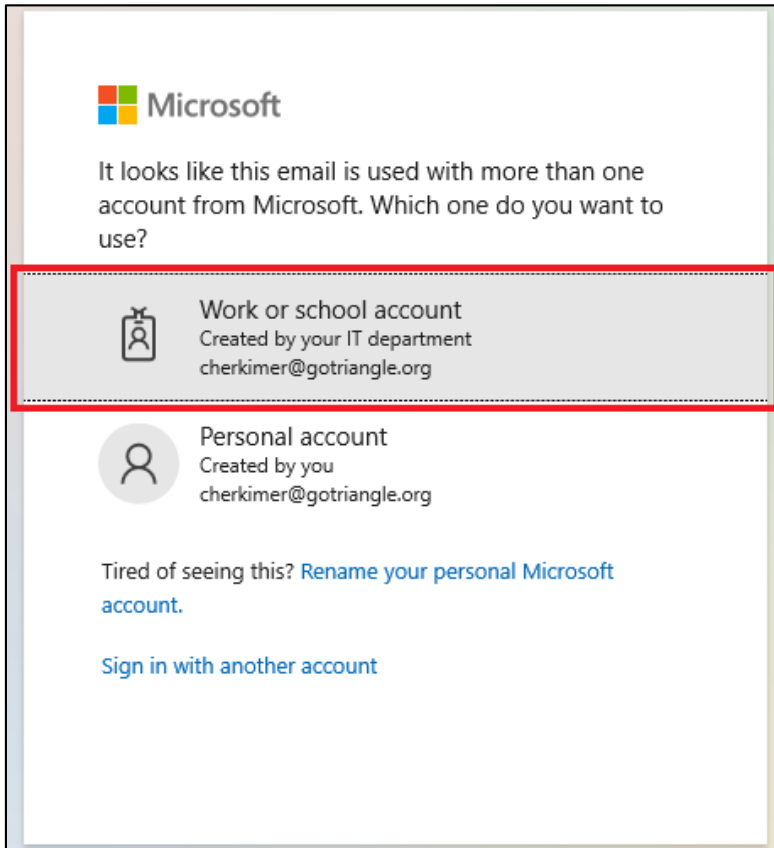
2. Click **Download Teams** to download and run a program called "Teams_windows_x64.exe".



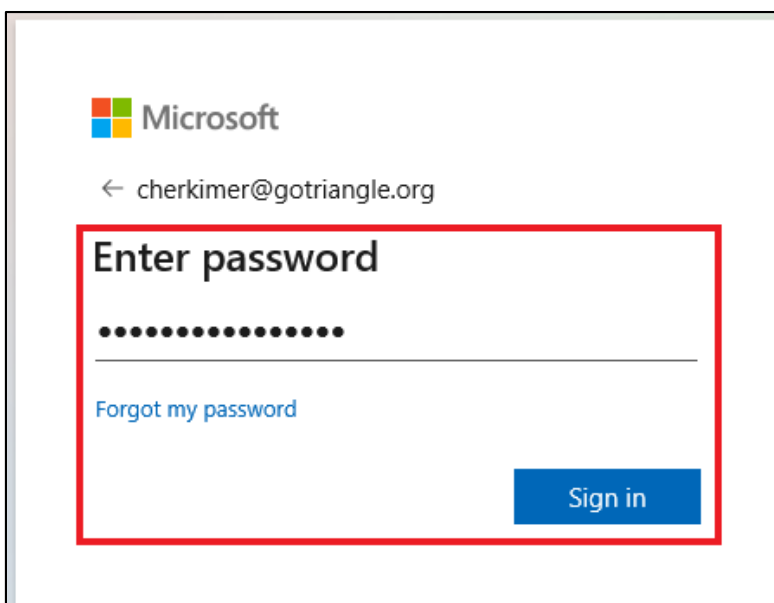
3. Open up Teams and type in your Microsoft 365 account sign-in address. If you do not have a Microsoft 365 account, contact the IT Help Desk. Then click **Sign In**.



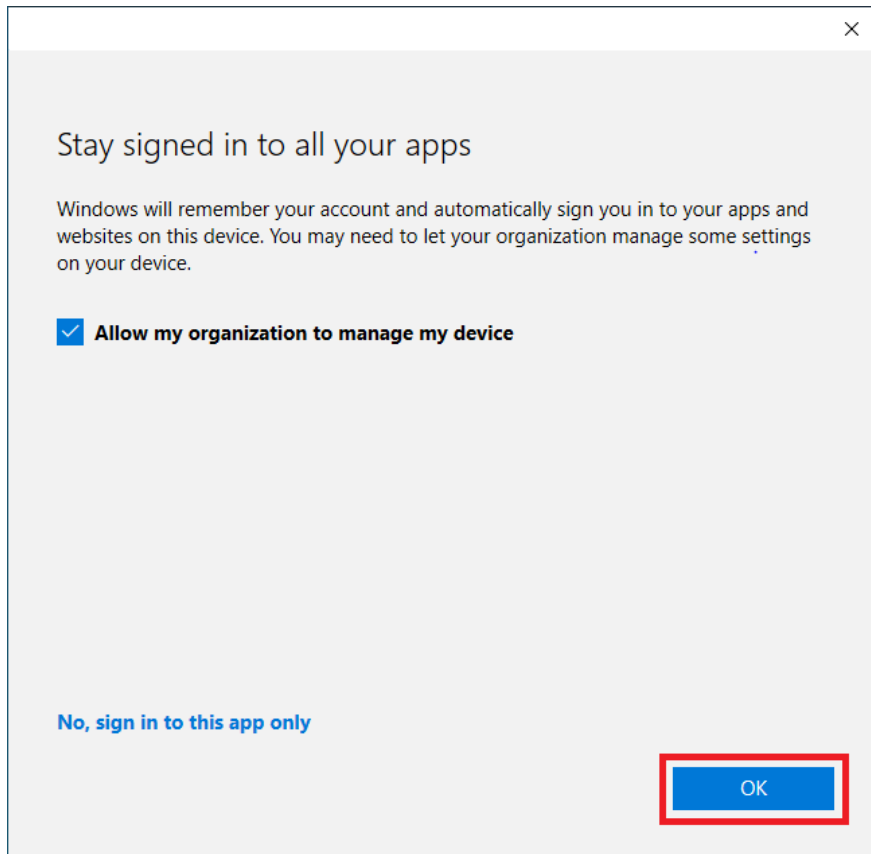
4. If you see the below window, click **Work or school account**. Otherwise, skip to step 5.



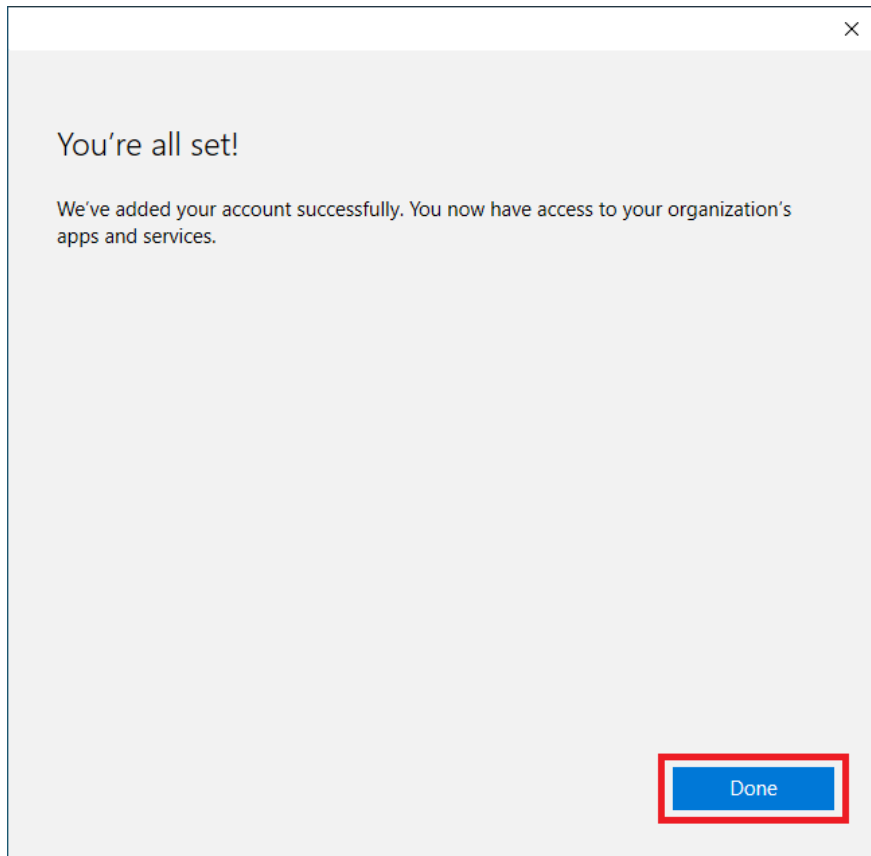
5. Type in your password. Then click **Sign in**.



6. If you see the below window, click **OK**.



7. If you see the below window, click **Done**.



8. Restart your computer.

